

PURCHASE REQUEST

Entity Name: DSWD FO VI

Fund Cluster: _____

Office/Section: <u>CBS</u>	PR No.: <u>2021-01-0097</u>	Date: <u>January 15, 2021</u>
Responsibility Center Code: _____		

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Pax	Catering Services: -Day 1: 1 meal and 2 snacks without lodging	30	500.00	15,000.00
	Pax	-Day 2: 1 meal and 2 snacks without lodging	28	500.00	14,000.00
		Other Requirements: -Free use of function room -Free internet access -Health and safety standard including temperature scanning upon entry, hand washing facility, alcohol disinfectant and foot bathlity, alcohol disinfectant and foot bath X-X-X NOTHING FOLLOWS X-X-X			
TOTAL:					29,000.00

DSWD FIELD OFFICE
 BIDS & AWARDS COMMITTEE
 Date: 2021-01-0017
 RECEIVED: _____
 DATE RCVD: _____ TIME: _____
 RCVD BY: _____

FUND DIVISION
FUND AVAILABLE
 BUDGET SECTION: _____
 DATE: 1/15/2021

357-10-1000 2021 - SW10B - 2020-VI-9dth - 2-21-2020
 50299030 - FO Cmt. RA11465

Purpose:
 For use during the conduct of CBS Collaborative Meetings cum Knowledge Sharing Sessions on IDCB/KM Implementation on February 9-10, 2021 in Iloilo City.

Requested by:
 Signature: _____
 Printed Name: **ROBERT PAUL JOSEPH B. ECLAR**
 Designation: Training Specialist II/ CBS Head

Approved by:
 Signature: Ma. Evelyn B. Macapobre 1.18.21
 MA. EVELYN B. MACAPOBRE
 Regional Director