

BAC  
 DATE: 12/15/2020 Appendix 60  
 TIME: 2:11  
 REC'D BY: [Signature]

# PURCHASE REQUEST

Entity Name: DSWD FO VI

Fund Cluster: \_\_\_\_\_

Office/Section: HRMDD-HR Welfare PR No.: 2020-12-2427 Date: December 14, 2020  
 Responsibility Center Code: \_\_\_\_\_

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	packs (50's)	Surgical Facemask 3 ply	2,000	100.00	200,000.00
	bottle	Anti-Bacterial Liquid Soap 250ml (pump)	300	200.00	60,000.00
	packs (12 rolls)	Tissue 3 ply	530	250.00	132,500.00
	bottle	Alcohol (Isoprophyl / Ethyl) 70% 500ml	4,000	100.00	400,000.00
	gallon	Alcohol (Isoprophyl / Ethyl) 70% 1 gallon	100	600.00	60,000.00
				<b>TOTAL:</b>	<b>852,500.00</b>

DSWD FIELD OFFICE VI  
 BIDS & AWARDS COMMITTEE  
 2020-12-2427  
 RECEIVED BY: [Signature]

ADAVERGONIA G. GREGIA  
 P00 III

INCLUDED IN DSWD  
 WFP/NEP  
 BY: [Signature]

**Purpose:** Provision of Additional Supplies Equipment for DSWD Personnel Against COVID-19.

**Requested by:**  
 Signature: [Signature]  
 Printed Name: FREDYLIN P. SACLOTE  
 Designation: SAO/OIC-DC, HRMDD

**Approved by:**  
 Signature: [Signature]  
 Printed Name: MA. EVELYN B. MACAPOBRE, CESO III  
 Designation: Regional Director