



PURCHASE REQUEST

Entity Name: DSWD

Fund Cluster: _____

Office/Section: <u>ORD / JAN</u>	PR No.: <u>2020-11-2278</u>	Date: <u>11/27/2020</u>
Responsibility Center Code: _____		

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	PAF	2 meal and 1 snack	49	800.00	\$ 39,200.00
	PAF	meal with lodging	5	2,000.00	10,000.00
		Amendia:			
		PA system with @ least 4 microphone			
		free use of Wi-Fi connection			
		free use of LCD projector			
		free flooring carpet			
		function room that could accommodate			
		24 pax with social distancing observed			
		Nothing follows			
		TOTAL			49,200.00

DSWD OFFICE VI
BIDS & AWARDS COMMITTEE
2020-11-1090
BAC 015
DATE RCVD _____ TIME _____
RCVD BY: [signature]
ADA VERONICA GREGIA
PDO III

FINANCE MANAGEMENT DIVISION
FUNDS AVAILABLE
BUDGET SECTION: [signature]
DATE: 11/27/2020
REF: 10000000001000
PA 11461
50299031-01

Purpose: for use in the conduct of the Quarterly RMC on Dec. 4, 2020.

Requested by:
Signature: [signature]
Printed Name: JANETA S. SIAWALAN
Designation: MAA II

Approved by:
[signature]
M. EUBAN B. MACAPARA, CERO II
Regional Director
for the Regional Director:
[signature]
EVANGELINE B. TORO
ARDA