

**PURCHASE REQUEST**

Entity Name: \_\_\_\_\_

Fund Cluster: \_\_\_\_\_

Office/Section: <u>DSWD FO VI</u> <u>ORD</u>		PR No.: <u>2020-11-2248</u>	Date: <u>11.23.2020</u>		
		Responsibility Center Code: _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	Meal 1 lunch & 2 am/pm snacks (meal = 500/pax)			
		1st Batch	37	500.00	18,500.00
		2nd Batch	37	500.00	18,500.00
		-with free flowing coffee, tea, chocolate drink hot and cold drinking water). NO DORY FISH			
		-with one airconditioned function room (well lighted, maintained and high ceiling) w/ the ff. amenities: stable internet connection, LCD projector w/ widescreen, PA system w/ 3 microphones audio jack & extension cords., round movable tables & chairs, space for secretariat w. tables & chairs.			
		X-XX-XXNOTHING FOLLOWSXX-XX-X			
					37,000.00

**BUDGET SECTION**  
 DATE: 11/24/2020  
 REF: 3201041000100 (Combined)  
MOYER/02.2020-01-324  
date proposed 7/21/2020  
to 299030-w

**DSWD FIELD OFFICE VI**  
 BIDS & AWARDS COMMITTEE  
 2020-11-1088  
 DATE PROC. \_\_\_\_\_  
 REC'D BY: \_\_\_\_\_

**ADA VERONICA C. GRECIA**  
 PSD III

**Purpose:**

Technical Sharing Session with LCPC/LCAT-VAWC, Brgy. VAWC Desk Officers and Punong Barangays in Malay, Aklan on December 17-18, 2020 chargeable against Combased.

**Requested by:**

**Approved by:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**HAYDEE C. CANILLA**  
 PSD Head

**MA. EVELYN B. MACAPOBRE**  
 Regional Director

**EVANGELINE B. FELECIO**  
 ARDA

**FOR THE REGIONAL DIRECTOR**