

BAC
 DATE: 11/24/20
 TIME:
 REC'D. BY: *[Signature]*

PURCHASE REQUEST

Entity Name: DSWD FO VI

Fund Cluster: _____

Office/Section: OPPAP-KAPATIRAN		PR No.: 2020-11-2237	Date: November 23, 2020		
		Responsibility Center Code: _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	BOX	BALLPEN 0.5 MM Black	5	63.00	315.00
	BOX	STORAGE & ORGANIZING BOX (MEGABOX) 120L	1	1,198.00	1,198.00
	BOTTLE	INK 003 - BLACK	1	468.00	468.00
	BOTTLE	INK 003 - CYAN	1	468.00	468.00
	BOTTLE	INK 003 - MAGENTA	1	468.00	468.00
	BOTTLE	INK 003- YELLOW	1	468.00	468.00
	BOX	BOND PAPER (A4), MULTI-COPY, SUBS 20, 70GSM	1	1,320.00	1,320.00
	BOX	BOND PAPER LONG, MULTI-COPY, SUBS 20, 70GSM	1	1,500.00	1,500.00
	REAM	BOND PAPER SHORT, MULTI-COPY, SUBS 20, 70GSM	1	300.00	300.00
	PIECES	EXPANDED LONG FOLDER (GREEN)	750	18.00	13,500.00
	PIECES	CORRECTION TAPE (5MMX 8M)	1	26.00	26.00
	PIECES	STICKY NOTES (SMALL)	1	42.00	42.00
	BOTTLE	GLUE ALL PURPOSE 300GRMS.	1	24.00	24.00
	BOX	PAPER CLIP, SMALL, 33MM, VINYL	1	10.00	10.00
	ROLL	SCOTCH TAPE 1 INCH	1	35.00	35.00
	ROLL	MASKING TAPE (2")	1	54.00	54.00
	ROLL	DOUBLE SIDED TAPE 1 INCH	1	30.00	30.00
	BOX	PENTEL PEN (BROAD), <i>4</i>	1	641.00	641.00
	PIECE	STAMP PAD <i>*34</i>	1	54.00	54.00
	BOTTLE	STAMP PAD INK (BLACK)	1	30.00	30.00
	BOX	STAPLER WIRE #35	2	38.00	76.00
	PIECE	STAPLER WITH BUILT-IN STAPLER REMOVER <i>#25</i>	1	120.00	120.00
	ROLL	CONSTRUCTION PAPER, ASSORTED COLR, 9" X 12"	1	38.00	38.00
	ROLL	MANILA PAPER KRAFT 65GSM (-5%)	1	165.00	165.00
	BOX	PENCIL NO. <i>4</i> 2 (12PCS./BOX)	1	118.00	118.00
	BOX	MARKER, WHITEBOARD. RI ACK, FELT	2	648.00	1,296.00
	BOX	PENTEL PEN (FINE) <i>4</i>	2	640.00	1,280.00
	PIECE	OFFICE SCISSOR <i>15 inches 4</i>	1	50.00	50.00
	PIECE	TAPE DISPENSER TABLE TOP 24MM	1	150.00	150.00
	PIECE	FOLDER - LONG, WHITE	87	6.00	522.00
	BOX	FILE BOX WITH COVER (BIG SIZE) / LOCAL	1	234.00	234.00
				TOTAL:	25,000.00

FINANCE MANAGEMENT DIVISION
FUNDS AVAILABLE

ADA VERONICA C. GREGIA
 PDO III

Purpose: For the use of participants during the KAPATIRAN Activities on December 7,8,11, 14-16, 2020 within Iloilo City.
 DATE: 11/24/20
 REF: KAPATIRAN Trust Funds 2020-10-11 (PMB)

Requested by: ASUNCION SANTIAGO
 Signature: *[Signature]*
 Printed Name: SWO IV/KAPATIRAN Focal Person
 Designation: _____

Approved by: MA. EVELYN B. MACAPOBRE, CESO III
 Signature: *[Signature]* 11/24/2020
 Regional Director

DSWD FIELD OFFICE VII
 BIDS & AWARDS COMMITTEE
 DATE REC'D: 2020-11-10 5:2
 REC'D BY: *[Signature]*