

TIME: 9:12
REC'D BY: (signature)

PURCHASE REQUEST

Entity Name: _____

Fund Cluster: _____

Office/Section: <u>UCT/PPD</u>		PR No.: <u>2020-11-2225</u>	Date: <u>November 19, 2020</u>		
		Responsibility Center Code: _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	Pax	<p>Catering service with venue for 2 days on: December 21-22, 2020 in the province of Antique</p> <p>With the following inclusions: 1 buffet meal and 2 snacks (AM snacks, lunch, PM snacks) free flowing coffee, chocolate drinks and hot & cold drinking water free wifi access free basic first aid and medicine kit One air-conditioned function room with the following facilities: wide screen projector & PA system 4 microphones 1 secretariat table audio jacks and extension cords flip board/white board with white board pen movable tables and chairs with elevator and ramp for PWDs ***Nothing Follows***</p>	50	500.00	50,000.00
			TOTAL		50,000.00

DOWD FIELD OFFICE VI
BIDS & AWARDS COMMITTEE
2020-11-1040
DATE RCVD _____
RCVD BY: _____

ADA VERONICA C. GRECIP
PDO II

FINANCE MANAGEMENT DIVISION
FUNDS AVAILABLE
BUDGET SECTION: me
DATE: 11/23/2020
920102/200003000 (UCT-10) 02-2020-VI-25

Purpose: 50299030-N ATA 5-20-2020
Data Uploading and Meeting with UCT Validators and Partners

Requested by:
ON TRAVEL
RYAN A. DE LA GENTE
Signature: _____
Printed Name:
Designation: **GAO/OIG PPD CHIEF**

Approved by:
Macapobre 11/19/20
MA. EVELYN B. MACAPOBRE, CESO III
Signature: _____
Designation: **REGIONAL DIRECTOR**