

PURCHASE REQUEST

BAG
DATE: 11/25/2020
REC'D BY: [Signature]
Appendix 68
Regue

Enti. Name: DSWD FO VI

Fund Cluster: _____

Office/Section: RICTMS PR No.: 2020 11 2185 Date: Nov. 25, 2020
Responsibility Center Code: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	PC <i>Chill</i>	ENHANCE ICT SKILLS ENHANCEMENT DEC 3-4, 2020 ID Puncher [Oblong] Rectangular Hole Puncher	1	450.00	450.00
	PC <i>Chill</i>	Pentel Pen Ink BLACK, 30 ML <i>Chill</i>	1	350.00	350.00
	PAD	Sticky notes, 4"x6", pads, with grid lines, asstd color	10	150.00	1,500.00
	PAD	Sticker Paper A4	1	400.00	400.00
	PACK	Push Pins (Assorted Color) 50 PCS / PACK <i>Chill</i>	5	90.00	450.00
	PACK	Paper Clips 28MM ASSORTED COLOR, 100 PCS/PACK <i>Chill</i>	5	100.00	500.00
	PCS	Double Sided Adhesive Tape 18mm	2	350.00	700.00
	PCS	Glue, 130g	2	75.00	150.00
	PCS	Record Book (150 pages)	2	250.00	500.00
	BOX	ICTMS & BUSINESS PROCESS OWNER'S MEETING DEC. 1-2, 2020 <i>Chill</i> Marker, Permanent, Broad type, black	2	500.00	1,000.00
	PC <i>Chill</i>	Laminating Machine	1	5,000.00	5,000.00
	PACK	ICTMS and Business Process Owner's Meeting DEC 10-11, 2020 Laminating Film ID size 4R 100 SHEET / PACK <i>Chill</i>	3	400	1,200.00
	PC <i>Chill</i>	Staple Gun Tacker	1	1,500.00	1,500.00
	PACK	Staple WIRE for Gun Tacker	3	300	900
	PCS	Multifunctional Pen Holder	8	300	2,400.00
				TOTAL	17,000.00

DSWD FIELD OFFICE VI
BIDS & AWARDS COMMITTEE
2020-11-1071
DATE PROC. _____
BY: _____

~~FINANCE MANAGEMENT DIVISION
BUDGET SECTION
DATE: 11/25/2020
REF: 202000102001000 (ICTMS) -07-~~

*** NOTHING FOLLOWS ***

Purpose: 2020-VI-9 DTP 2/20 /20 50202010/20
For the use of RICTMS for the ICT SKILLS ENHANCEMENT TRAINING/MEETING.

Requested by: RYAN A. DE LA GENTE
Signature: *[Signature]*
Printed Name: **RYAN A. DE LA GENTE**
Designation: **CAO/OIC Chief - PPD**

Approved by: EVELYN B. MACAPOBRE, CESO III
Signature: *[Signature]*
Printed Name: **EVELYN B. MACAPOBRE, CESO III**
Designation: **Regional Director**

FOR THE REGIONAL DIRECTOR

EVANGELINE B. FELECIO
ARDA