

PURCHASE REQUEST

Entity Name: DSWD

Fund Cluster: _____

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|-----------------------------------|-----------------------------|-------------------------|
| Office/Section: <u>DRRMD</u> | PR No.: <u>2020-11-2010</u> | Date: <u>11/05/2020</u> |
| Responsibility Center Code: _____ | | |

| Stock/ Property No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
|------------------------|------|--|----------|-----------|------------|
| | pax | 2 days live out with 1 Lunch and 2 snacks (AM and PM) | | | |
| | | Dates: | | | |
| | | November 25, 2020 | 27 | 500.00 | 13,500.00 |
| | | November 26, 2020 | 27 | 500.00 | 13,500.00 |
| | | with the following amenities: free flowing coffee, chocolate drinks free wifi access with 100 mbps internet connection *one airconditioned function room with the following facilities: wide screen projector and PA system 3 microphones Projector *with Elevator and with PWD facilities | | | |
| | | <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p style="margin: 0;">FINANCE MANAGEMENT DIVISION</p> <p style="margin: 0; font-weight: bold; font-size: 1.2em;">FUNDS AVAILABLE</p> <p style="margin: 0;">BUDGET SECTION: _____</p> <p style="margin: 0;">DATE: <u>11/9/2020</u></p> <p style="margin: 0;">REC: <u>3201R/1000/100 (DRMP-CC)</u></p> <p style="margin: 0;">2020-VI-7 <u>Nov 26/2020</u></p> <p style="margin: 0; text-align: center;">TOTAL</p> </div> <p style="margin-top: 10px; text-align: center;"><u>2020-11-0945</u></p> <p style="margin-top: 10px; text-align: center;">ADA VERONICA C. GRECIA POD III</p> | | | 27,000.00 |

Purpose: To conduct Consultation Meeting with LGUs on Camp Coordination and Camp Management Under New Normal for COAM Municipalities for Q4 2020
on Nov. 25-26, 2020

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| <p>Requested by:</p> <p style="text-align: center;"></p> <p>Signature: _____</p> <p>Printed Name: <u>LUNA S. MOSCOSO</u></p> <p>Designation: <u>SWO V/DRMD CHIEF</u></p> | <p>Approved by:</p> <p style="text-align: center;"></p> <p>Signature: _____</p> <p>Printed Name: <u>MA. EVELYN B. MACAPOBRE, CESO III</u></p> <p>Designation: <u>Regional Director</u></p> |
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Management is crucial part of preparedness for response under new normal.

- Latest Mayor's/Business Permit
- PhilGEPS Registration
- Latest Income/Business Tax Return
- Omnibus Sworn Statement
- Photocopy of Passbook or BankBook (1 PR)

duly Certified True Copy (CTC) by the owner or its authorized representative