BAC DATE: 11/16/2020 TIME: 2:40 REC'D. BY:

Appendix 60

PURCHASE REQUEST

Entity Name: _____ **Fund Cluster:** _____

Office/Section: _____	PR No.: 2020-11-1987	Date: 11/6/20
	Responsibility Center Code: _____	

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	1.	Repair and rehab of comfort rooms	12.		900,000.00
	2.	" " " "			

2nd flr. canteen
down sprout and overflow

Location of comforts rooms to be repaired:

1. CBS & RLHC office (ground + 2nd flr.)	2
2. OWD office - 2nd flr.	2
3. Admin office (ground flr.)	2
4. APs office (2nd floor)	2
5. ICT office (ground flr.)	2
6. Planning & HRT office (ground)	2

7. Carpentry and joinery works (OWD gutter)
Please see attached program of works

FINANCE MANAGEMENT DIVISION
FUNDS AVAILABLE
BUDGET SECTION:
DATE: 11/09/2020
REF: (GACC)-02-2020-11-44
dtd 10-29-2020

DOWD FIELD OFFICE VI
BIDS & AWARDS COMMITTEE
2020-11-0957
DATE RECEIVED:
RECD BY:

ADA VERONICA C. GRECIA
PDO III

Purpose: To rehabilitate/repair clogged comfort rooms that have existed for a very long time

	Requested by:	Approved by:
Signature:		
Printed Name:	RYAN DE LA GENTE	MA. EVELYN B. MACAPOBRE
Designation:	CAD	Regional Director