Appendix 60

PURCHASE REQUEST

BAC DATE: 11/6/2020 TIME: 11:48 REC'D. BY:

Entity Name: DSWD **Fund Cluster:**

Office/Section: DRRMD	PR No.: 2020-11-1955	Date: 11/04/2020
	Responsibility Center Code:	

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	2 days live out with 1 Lunch and 2 snacks (AM and PM)			
		Dates:			
		December 3, 2020	40	500.00	20,000.00
		December 4, 2020	40	500.00	20,000.00
		with the following ameneties: free flowing coffee, chocolate drinks free wifi access with 100 mbps internet connection *one airconditioned function room with the following facilities: wide screen projector and PA system 3 microphones Projector *with Elevator and with PWD facilities			
		TOTAL			40,000.00

DSWD FIELD OFFICE VII BIDS & AWARDS COMMITTEE 2020-11-0944 DATE RECVD: TIME: RCVD BY:

FINANCE MANAGEMENT DIVISION FUNDS AVAILABLE BUDGET SECTION: DATE: 10/6/2020 REF: 320/10/000/2020 (DRRMD)

02-320-11-20 10/7/2020 Sup 2020-20 current

ADA VERONICA C. GRECIA

Purpose: To conduct Year End Assessment and Evaluation cum 2021 Strategic Planning on December 3-4, 2020 in Iloilo City.

	Requested by:	Approved by:
Signature:		11/06/2020
Printed Name:	LUNA S. MOSCOSO	MA. EVELYN B. MACAPOBRE, CESO III
Designation:	SWO V/DRMD CHIEF	Regional Director