

PURCHASE REQUEST

Entity Name: _____

Fund Cluster: _____

Office/Section: UCT/PPD PR No.: 2020-10-1963
 Date: November 4, 2020
 Responsibility Center Code: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
Office Supplies:					
1	ream	Parchment Paper A4 (210 x 297mm)	1	2,000.00	2,000.00
2	gallon	Alcohol, 70% solution Ethyl Antiseptic (1 Gallon)	50	750.00	37,500.00
3	bottle	Alcohol, 70% solution Isopropyl Antiseptic (500mL) w/	150	150.00	22,500.00
4	piece	Storage Box, plastic 95L	100	1,100.00	110,000.00
5	pack	Toilet Tissue Paper (2ply) 12rolls/pack	20	150.00	3,000.00
6	bottle	BT 560 (Black)	60	500.00	30,000.00
7	bottle	BT5000 (Cyan)	30	500.00	15,000.00
8	bottle	BT5000 (Magenta)	30	500.00	15,000.00
9	bottle	BT5000 (Yellow)	30	500.00	15,000.00
Nothing Follows					
			TOTAL		250,000.00

VISION
 DATE: 11/24/2020

320104200003000 (MGT) - 02 - 2020-VI-25

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awh
ADA VERONICA C. GRECIA
 PDO III

DSWB FIELD OFFICE VI
 BIDS & AWARDS COMMITTEE
 2020-12-109
 DATE RCVD _____ TIME _____
 RCVD BY: _____

Purpose:

For the use of Unconditional Cash Transfer Program Implementation

Requested by:

[Signature]

RYAN A. DE LA GENTE
 CAC/OIC-PPD CHIEF

Signature:
 Printed Name:
 Designation:

Approved by:

MA. EVELYN B. MACAPOBRE, CESO III
 REGIONAL DIRECTOR

FOR THE REGIONAL DIRECTOR

[Signature]
EVANGELINE B. FELECIO
 ARDA