

PURCHASE REQUEST

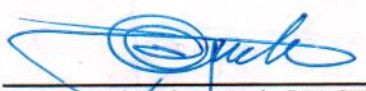

Entity Name: _____

Fund Cluster: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
LABOR					
	job	Tire Rotation	4	50.00	200.00
		Wheel Balancing	4	150.00	600.00
		Check and Clean Brakes	4	250.00	1,000.00
		Complete Wheel Alignment	1	1,700.00	1,700.00
		PMS check up	1	350.00	350.00
		Replace front shock absorber	2	475.00	950.00
		Replace Crossjoint	3	500.00	1,500.00
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PARTS / MATERIALS					
		Diesel Synthetic 5W40 Gallon	1	4,930.00	4,930.00
		Diesel Synthetic 5W40 Liter	3	1,040.00	3,120.00
		Oil Filter C101	1	450.00	450.00
		Brake Cleaner	1	250.00	250.00
		Gear Guard SAE 140	7	350.00	2,450.00
		Gear Guard SAE 140	3	350.00	1,050.00
		Front Shock Absorber	2	2,600.00	5,200.00
		Crossjoint	3	1,500.00	4,500.00
		ATF Maxlife	10	650.00	6,500.00
				TOTAL	34,750.00

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Purpose: Preventive Maintenance of 1 unit FORD EVEREST with Plate # 060110

<p>Requested by:</p> <p>Signature: </p> <p>Printed Name: <u>RYAN A. DELA GENTE</u></p> <p>Designation: Chief Administrative Officer</p>	<p>Approved by:</p> <p> 10/29/2020</p> <p>MA. EVELYN B. MACAPOBRE, CESO III</p> <p>Regional Director</p>
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RYAN A. DELA GENTE
Chief Administrative Officer