

8/11/20

11/26/2020 REMOVED TO BAC 12/31/20

Appendix 60

# PURCHASE REQUEST

#68

Entity Name: \_\_\_\_\_

Fund Cluster: \_\_\_\_\_

Office/Section: _____	PR No.: <u>2020-10-1823</u>	Date: <u>Nov. 3, 2020</u>
Responsibility Center Code: _____		

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Office systems (modular)	150	15.00	2,250.00
		Breakdown:			
		Accounting	32		
		FMS	1		
		Cash	22		
		Budget	24		
		Recs. Property, GS	24		
		ORIS	10		
		ARISA	2		
		COA	3		
		Personnel - HR	28		
		CAO	1		
		SMU	3		

INCLUDED IN DSWD  
~~2020 WEP/NEP~~  
 BY: ~~[Signature]~~

PROCUREMENT SHORT OF AWARD

Purpose: for use in the field office in new building

Requested by:

Approved by:

Signature: [Signature]  
 Printed Name: RYAN DE LA GEMER  
 Designation: CAO

[Signature] 11/4/2020  
 MA. EVERAL B. MACAPBIS RE  
 Regional Director