

PURCHASE REQUEST



Entity Name: _____

Fund Cluster: _____

Office/Section: DSWD PR No.: 2020-09-1674 Date: 09/21/2020
 Responsibility Center Code: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		PARTS			
	liter	Motor oil synthetic	7	643.00	4,501.00
	pc	Oil filter	1	875.00	875.00
	pc	Drain plug washer	1	63.00	63.00
	pc	Engine flush	1	800.00	800.00
	pc	Windshield washer	1	190.00	190.00
	pc	Battery paste	1	200.00	200.00
	pc	Brake cleaner	1	355.00	355.00
	pc	Brake paste	1	192.00	192.00
	pc	Fuel filter	1	1,769.00	1,769.00
	pc	Aircon filter	1	2,818.00	2,818.00
	pc	Air filter	1	2,127.00	2,127.00
		Backtaclen		1,500.00	1,500.00
		Battery test		70.00	70.00
	set	Brake Paste		9,800.00	9,800.00
		Miscellaneous fee		900.00	900.00
		LABOR			
	job	Perform 120,000PMS Complete ***NOTHING FOLLOWS***		1,698.00	1,698.00
				TOTAL	27,858.00

FUNDS AVAILABLE
 BUDGET SECTION: 244
 DATE: 10/12/2020
 REF: 100000100001000 REACC-DNA
RA 11465 CAT 092020
50213060-01

DSWD FIELD OFFICE VI
 BIDS & AWARDS COMMITTEE
 2020-11-1043
 IP: _____
 IBAL DES: _____
 IDATE PCVD: _____ TIME: _____
 RCVD BY: G

ADA VERONICA C. GREGIO
 PDD III

Purpose: Preventive Maintenance of 1 unit NISSAN NAVARA with Plate No. VS9375.

Requested by: _____ Approved by: _____
 Signature: _____
 Printed Name: LYDIA S. PILLADO FOR THE REGIONAL DIRECTOR
 Designation: Administrative Officer V **EVANGELINE B. FELECIU**
ARDA MA. EVELYN B. MACAPOBRE, CESO III
 Regional Director

RYAN A. DELA GENTE
 CAO