

PURCHASE REQUEST

Entity Name: DSWD

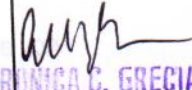
Fund Cluster: 7/10/2020

Office/Section: KALAHIAN PR No.: 2020-07-1312 Date: _____
 Responsibility Center Code: _____

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pax	Catering Services for 3 days Day 1 : 1 meal and 2 snacks Lunch , AM & PM Snacks	69	350.00	24,150.00
	pax	Day 2 : 1 meal and 2 snacks Lunch , AM & PM Snacks	69	350.00	24,150.00
	pax	Day 2 : 1 meal and 2 snacks Lunch , AM & PM Snacks	69	350.00	24,150.00
<p>Inclusions: With free flowing coffee/tea/chocolate drink, hot and cold drinking water, and pica-pica candies With one air-conditioned function room w/ the following amenities: (1) Welcome streamer and backdrop (2) LCD Projector w/ widescreen, PA system w/ 3 microphones, audio jack & extension cords (3) round movable tables and chairs (4) Space for registration w/ tables and chairs (5) Free hi-speed wi-fi access (6) Stand by waiters/s and sound technician to attend to audio-visual equipment & food concerns</p>			<p style="text-align: center;">***no usage of plastic and disposable serving items e.g. coffee stirrer, coffee cups, styrofoam box, spoon and fork, etc.***</p>		
<p>**** Nothing Follows ****</p>			<p>TOTAL</p>		<p>72,450.00</p>


FINANCE MANAGEMENT DIVISION
FUNDS AVAILABLE
 BUDGET SECTION: 4
 DATE: 8/4/2020
 REF: 310100300001000 (KAL-NCDDP)

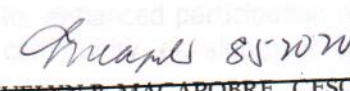
DSWD FIELD OFFICE VI
BIDS & AWARDS COMMITTEE
2020-08-0664
 DATE RECD: _____
 RECD BY: _____


ADA VERONICA C. GRECIA
PDO III

Purpose: KC NCDDP Catering Services for the conduct of Municipal Accountability Reporting cum Sustainability Planning Workshop of Pavia, Iloilo on September 30-October 2, 2020.

Requested by: _____ **Approved by:** _____

Signature: 
Printed Name: ASUNCION M. SANTIAGO
Designation: OIC Chief - Promotive Division


MA. EVELYN B. MACAPOBRE, CESO III
 Regional Director