



## ANTICIPATED VACANCIES!!!

**Position:** SOCIAL WELFARE OFFICER III  
**Item No:** OSEC-DSWDB-SOCWO3-314-2004  
**No. of Vacant Slot:** 1  
**Status:** Regular Plantilla Position  
**Program/Unit:** Operations and Programs Division  
**SG/Salary:** SG 18/Php 31, 351.00  
**Qualifications:** Minimum Requirements:  
Education: Must be a graduate of BS Social Work  
Eligibility: RA 1080 (Social Worker)  
Training: 8 hours of relevant training  
Experience: 2 years of relevant experience

---

**Position:** ADMINISTRATIVE ASSISTANT II  
**Item No:** OSEC-DSWDB-ADAS2-207-2004  
**No. of Vacant Slot:** 1  
**Status:** Regular Plantilla Position  
**SG/Salary:** SG 8/₱14,931.00  
**Qualifications:** Minimum Requirements:  
Education: Completion of two (2) years studies in college  
Eligibility: At least CS Sub-Professional  
Experience: 1 year of relevant experience  
Training: 4 hours of relevant training  
**\*\*\*Preferably with background in Government Accounting/Budgeting**

---

**Position:** ADMINISTRATIVE ASSISTANT II  
**Item No:** OSEC-DSWDB-ADAS2-208-2004  
**No. of Vacant Slot:** 1  
**Status:** Regular Plantilla Position  
**SG/Salary:** SG 8/Php 14,931.00  
**Qualifications:** Minimum Requirements:  
Education: Completion of at least two (2) years studies in college  
Eligibility: Career Service (Subprofessional) First Level Eligibility  
Training: 4 hours of relevant training  
Experience: 1 year of relevant experience  
**\*\*\*Preferably with background in Government Accounting**

---

**Position:** ADMINISTRATIVE AIDE IV  
**Item No:** OSEC-DSWDB-ADA4-729-2004  
**No. of Vacant Slot:** 1  
**Status:** Regular Plantilla Position  
**SG/Salary:** SG48/₱11,181.000  
**Qualifications:** Minimum Requirements:  
Education: Completion of two (2) years studies in college  
Eligibility: Career Service (Subprofessional) First Level Eligibility  
Training: 4 hours of relevant training  
Experience: 1 year relevant experience

---

**Interested applicants may submit their Comprehensive Personal Data Sheet or Resume and application letter addressed to:**

DIR. MA. EVELYN B. MACAPOBRE, CESO III  
Regional Director  
DSWD Field Office VI  
Or email the same at [vndiwatin.fo6@e-dswd.net](mailto:vndiwatin.fo6@e-dswd.net)

**REBECCA P. GEAMALA**  
**PSB Chairperson**